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1	¼¯ÍÅÐû´« ÎÄ»¯Ö÷¹Ü	¸ºÔðÐû´«Ë¼ÏëÎÄ»¯¹¤×÷£¬ÖÆ¶¨Äê¶È¹¤×÷Òªµã¼°ÍÆ½øÊµÊ©£»¸ºÔðÎ§ÈÆ¼¯ÍÅÖØ´óÕ½ÂÔ ÖÐÐÄ¹¤×÷£¬¿ªÕ¹ÓßÂÛÐû´«£¬×öºÃÖØ´ó»î¶¯¡¢ÖØ´óÒµ¼¨¡¢µäÐÍÊÂ¼£ºÍµäÐÍÈËÎïµÄÐû´« ±¨µÀ¹¤×÷£»¸ºÔð¶àÖÖÐû´«Æ½Ì¨ÏàÓ¦ÐÅÏ¢µÄ²ß»®¡¢±à¼¡¢·¢²¼£¬ÁªÏµÍâ²¿ÐÂÎÅÃ½Ìå£»¸ºÔð ×÷£»¸ºÔð¼¯ÍÅÆóÒµÎÄ»¯½¨Éè£¬²¢×éÖ¯²ß»®ÆóÒµÎÄ»¯»î¶¯£»¸ºÔð¼¯ÍÅÐû´«ºÍÆóÒµÎÄ»¯ Ïà¹Ø±¨¸æ¡¢ÖÆ¶È¡¢ÎÄ¼þµÄÆð²Ý×«Ð´£»Áìµ¼½»°ìµÄÆäËû¹¤×÷¡£	1.ÄêÁä40ËêÒÔÏÂ£»ÐÂÎÅ¡¢´«Ã½¡¢ÎÄÑ§µÈÏà¹Ø×¨Òµ±¾¿Æ¼°ÒÔÉÏÑ§Àú£»¾ßÓÐ3ÄêÒÔÉÏ¹¤×÷¾-Ñé£¬1ÄêÒÔÉÏ¹ÜÀí¹¤×÷¾-Ñé£»ÖÐ¹²ÕýÊ½µ³Ô±¡£ 2.¾ßÓÐÍ»³öµÄÐû´«²ß»®ÄÜÁ¦£¬¶ÀÁ¢¸ºÔð»ò×÷ÎªÖ÷Òª²ÎÓë×ÅµÄÐÂÎÅÍýÕûÌåÐÔÐû´«¹¤×÷»ò´óÐÍÐû´«ÏîÄ¿µÄ²ß»®ÑÐ¾¿¡¢·½°¸Éè¼Æ¡¢ÍÆ¶¯ÊµÊ©£»ÎÄ×ÖÄÜÁ¦Ç¿£¬¾«Í¨ÐÂÎÅÍ¨¦å¡¢×¨Ìâ±¨µÀµÈÐû´«¸å¼þµÄÐ´×÷¼¼ÄÜ¡£ 3.ÓÐµ³Õþ»ú¹Ø¡¢´óÐÍÆóÊÂÒµµ¥Î»Ïà¹Ø¹¤×÷¾-ÑéÕßÓÅÏÈ¡£
2	¼Í¼ì¼à¶½ Ö÷¹Ü	ÐÖú×öºÃ¼¯ÍÅ¼à¶½Ö´¼ÍÎÊÔðÏà¹Ø¹¤×÷£»¸ºÔðÐÅ·Ã¾Ù±¨ÎÊÌâÏßË÷µÄÍ³¼Æ¡¢ÉÏ±¨¡¢Ö´Ðé ¡¢¹ÜÀíµÈÏà¹Ø¹¤×÷²¢×«Ð´ÓÐ¹Ø±¨¸æ£»¶ÔÎÊÌâÏßË÷½øÐÐ¾«×¼´¦ÖÃ£¬Óë×¤Î¯¼Í¼ì¼à²ì×é ¹µÍ¨ÁªÏµ£¬°´ÒªÇó²é°ì¸¼þµÈ£»Áìµ¼½»°ìµÄÆäËû¹¤×÷¡£	1.ÄêÁä35ËêÒÔÏÂ£»Éç»á¿ÆÑ§ÀàÏà¹Ø×¨Òµ±¾¿Æ¼°ÒÔÉÏÑ§Àú£»¾ßÓÐ3ÄêÒÔÉÏ¹¤×÷¾-Ñé£¬1ÄêÒÔÉÏ¹ÜÀí¹¤×÷¾-Ñé£»ÖÐ¹²ÕýÊ½µ³Ô±¡£ 2.Êìì¤¼Í¼ì¼à²ì¹¤×÷£¬¾ßÓÐÁ¼ºÃµÄÎÄ×ÖºÍ¿ÚÍ·±í´ïÄÜÁ¦£¬ÄÜ¶ÀÁ¢×«Ð´Ïà¹Ø±¨¸æ£¬Äâ¶¨Ïà¹ØæÕÂÖÆ¶ÈºÍÎÄ¼þ¡£ 3.ÓÐµ³Õþ»ú¹Ø¡¢´óÐÍÆóÊÂÒµµ¥Î»Ïà¹Ø¹¤×÷¾-ÑéÕßÓÅÏÈ¡£
3	ÅàÑµÖ÷¹Ü	¸ºÔð¼¯ÍÅÅàÑµ¹ÜÀí£»¸ºÔð¸É²¿¡¢×Ü²¿Ô±¹¤£¨°üÀ¨ÎïÒµ¡¢µµ°¸¹ÝËÈÔ±£©¼°ÍËÐÝËÈÔ±£¨Ê£ ÊÂµµ°¸µÄ¹ÜÀí£»¸ºÔð²¿ÃÅÎÄÊé¹¤×÷£»¸ºÔðÒòËë½³ö¹ú£¨¾³£©ÈËÔ±£¨°üÀ¨Ô°¹Ü¸É²¿¡¢Æ¬ ÃÜËÈÔ±£©±¸°¸¼°Ö¤¼þ¹ÜÀí¹¤×÷£»¸ºÔð×¨Òµ¼¼ÊõÐòÁÐÖ°ÎñÆÀÉó¹ÜÀí¹¤×÷£»ÐÖú¿ªÕ¹¹¤ ¹¤µÄ¿¼ÇÚºÍÐÝ¼Ù¹ÜÀí¹¤×÷£»¸ºÔðËÉÁ¦×ÊÔ´Í³¼Æ¡¢ÖÊÁ¿ÌåÏµ¹¤×÷£»¸ºÔð²¿ÃÅÐû´«¹¤ ×÷£»Áìµ¼½»°ìµÄÆäËû¹¤×÷¡£	1.ÄêÁä35ËêÒÔÏÂ£»ÈËÁ¦×ÊÔ´Ïà¹Ø×¨Òµ±¾¿Æ¼°ÒÔÉÏÑ§Àú»ò¹¤¿Æ×¨Òµ±¾¿Æ¼°ÒÔÉÏÑ§Àú²¢½ÓÊÜÏà¹ØÈËÁ¦×ÊÔ´ÅàÑµ£»¾ßÓÐ3ÄêÒÔÉÏ¹¤×÷¾-Ñé£¬1ÄêÒÔÉÏ¹ÜÀí¹¤×÷¾-Ñé£»ÖÐ¹²ÕýÊ½µ³Ô±¡£ 2.Êìì¤¹ú¼ÒÏà¹ØÀí¶¯Õþ²ß·¨¹æ£¬¾ßÓÐÁ¼ºÃµÄÎÄ×ÖºÍ¿ÚÍ·±í´ïÄÜÁ¦£¬ÄÜ¶ÀÁ¢×«Ð´Ïà¹Ø±¨¸æ£¬Äâ¶¨Ïà¹ØæÕÂÖÆ¶ÈºÍÎÄ¼þ¡£ 3.ÓÐµ³Õþ»ú¹Ø¡¢´óÐÍÆóÊÂÒµµ¥Î»Ïà¹Ø¹¤×÷¾-ÑéÕßÓÅÏÈ¡£

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4	Éó¼ÆÖ÷¹Ù	¸ºÔð¼¯ÍÅ´óÉó¼Æ¼à¶½Ìåïµ½¨Éè£»¸ù¾Ý²¿ÃÅÉó¼Æ¹¤×÷¼Æ»®¼°¼¯ÍÅµÄ°²ÅÅ£¬¿ªÕ¼¯ÍÅ¾ÍÅ¼ÃÔðÈÎÉó¼Æ¡¢²ÆÎñÊÕÖ§Éó¼Æ¡¢¹ÜÀíÉó¼Æ¡¢¼¨Ð§Éó¼ÆµÈ¸÷ÎïÉó¼Æ¹¤×÷£»¸ºÔð¼¯ÍÅÉó¼Æ¼°¼¯ÍÅÉó¼ÆÕû¸Ä¹¤×÷£»¸ºÔð¼¯ÍÅÄÚ²¿Éó¼ÆÖÆ¶È½¨Éè£»¸ºÔð¼¯ÍÅÄÚ²¿Éó¼ÆÐù«¹¤×÷£»¸ºÔð¼¯ÍÅÉó¼Æ×¨¼Ò¿â½¨Éè¹¤×÷¡¸ºÔð¼¯ÍÅÄÚ¿ØÌåïµ½¨ÉèÓëÆÀ¼Û¹¤×÷£¬¹ã¿ªÕ¼¯ÍÅÄÚ¿ØÌåïµ½¨Éè¸ºÔð¼¯ÍÅ×Ü²¿ÖÊÁ¿¹ÜÀí¹¤×÷£¬×éÖ¯·¢²¼ÖÊÁ¿¿Ä¿¼¯ÍÅ¼ÆÀÛ¡¢Éó¼Æ·½·¨¡¢Éó¼Æ³ÌÐò£»ÄÜ»Ê¹ÓÃ²ÆÎñºÍÉó¼ÆÈí¼þ½øÐÐÉó¼Æ¡£ÌåïµÎÄ¼þ£¬×éÖ¯ÔÚ¸ºÔð¼¯ÍÅ×Ü²¿¹ÜÀíÅàÑµ£¬×éÖ¯ÔÊÁ¿¹ÜÀíÆÀÉó£¬·¢²¼ÖÊÁ¿±¨¸æ£»ÐÞ¸Ä¼°ÍêÉÆ¸ºÔð¼¯ÍÅºÏ¹æÌåïµ½¨Éè¡¸ºÔð²¿Éó¼ÆÖ°Ôð£¬ÇÖ¸µÜÀíÎ¯Ô±áÍÄÊé¹¤×÷ÒÒ¼Áìµ¼½»°ìµÄÆäËû¹¤×÷¡£	1ÃêÄäÔÚ35ËêÒÔÏÂ£¬Éó¼Æ¡¢²Æ»áµÈÏà¹Ø×¨Òµ±¾¿ÆÒÔÉÏÑ§Àú£¬3ÄêÒÔÉÏÏà¹Ø¹¤×÷¾Ñé£¬ÔÐ¹µ³Ô±¡£ 2.Á¼¯ÃµÄ¹µÍ¨ÄÜÁ¦¡¢ÎÄ×Ö°Í¿ÚÍ·±í¨ïÄÜÁ¦£¬ÊìÁ·ÕÆÎÕÉó¼ÆÈí¼þ²Ù×÷£¬¾ß±¸Á¼ºÃµÄÖ°Òµµ¸ñ¡¢Ö°Òµ¾Àí¸ñÖ¤Êé£¬ÓÐÁ¼ºÃµÄ¿Í»§·þÎñÒâʶ¡£ 3.ÊÊÓ¦¾-³£³ö²î£¬ 4.ÓÐµ³Öþ»ú¹Ø¡¢´óÐÍÆóÊÂÒµµ¥Î»Ïà¹Ø¹¤×÷¾-ÑéÕßÓÅÏÈ¡£
5	·¨ÂÉ·ç¿ØÖ÷¹Ü	¸ºÔð¼¯ÍÅ·¨ÂÉÓë·çÏÕ·À¿ØÌåïµ½¨ÉèÓë¹ÜÀí¡£¸ºÔð·¨ÖÎ½¨Éè¼°ÆÕ·¨¹æ»®µÄÖÆ¶¨¹¤×÷£¬³ÖÐøÍÆ½ø·¨ÖÎ½¨ÉèµÚÒ»ÔðÈÎÈËÓë×Ü·¨ÂÉ¹ËÎÊÖÆ¶È£¬ÅäºÏ³ï±¸¹ú×ÊÎ¯µÚÒ»ÔðÈÎÈË¿¼ºËÓëÎÊÎâÕû¸Ä¹¤×÷£»¸ºÔð¼¯ÍÅ·¨ÂÉ·çÏÕ·À¿ØÖÆ¶È½¨Éè£»¸ºÔð¹«Ë¾ÕÂ³¦¡¢ÍâÀ´ÎÄ¼þµÄÉóºË¡¢·¢·ÅºÍ¹éµµ¹¤×÷£¬¸ºÔð¼¯ÍÅ¾ÍÅ¼ÃÔðÈÎÄÚ²¿¿Ø¼ì¼à¶¯£¬¼°Ê±·¢Ïֺͽâ¾öÎÊÌâ£¬±£Ö¤¹«Ë¾¼¯ÍÅ¿ØÖÆ¶È¡¢Á÷³ÌºÍ·½·¨µÄÓÐÐ§Ö´ÐÐ¡£ 2.Á¼¯ÃµÄ¹µÍ¨ÄÜÁ¦¡¢ÎÄ×Ö°Í¿ÚÍ·±í¨ïÄÜÁ¦£¬ÊìÁ·ÕÆÎÕÉó¼ÆÈí¼þ²Ù×÷£¬¾ß±¸Á¼ºÃµÄÖ°Òµµ¸ñ¡¢Ö°Òµ¾Àí¸ñÖ¤Êé£¬ÓÐÁ¼ºÃµÄ¿Í»§·þÎñÒâʶ¡£ 3.ÊÊÓ¦¹«Ë¾·¢Õ¹ºÍ¹æ·¶µÄÐèÒª£¬¶¯Ì¬µ÷Õû¸Ä¹¤×÷¡¸ºÔð¼¯ÍÅ¾ÍÅ¼ÃÔðÈÎÄÚ²¿¿Ø¼ì¼à¶¯£¬¼°Ê±·¢Ïֺͽâ¾öÎÊÌâ£¬±£Ö¤¹«Ë¾¼¯ÍÅ¿ØÖÆ¶È¡¢Á÷³ÌºÍ·½·¨µÄÓÐÐ§Ö´ÐÐ¡£ 4.ÓÐÁ¼ºÃµÄ¹«Ë¾¼¯ÍÅ¿ØÖÆ¶È¡¢Á÷³ÌºÍ·½·¨£¬¸ºÔð¼¯ÍÅ¾ÍÅ¼ÃÔðÈÎÄÚ²¿¿Ø¼ì¼à¶¯£¬¼°Ê±·¢Ïֺͽâ¾öÎÊÌâ£¬±£Ö¤¹«Ë¾¼¯ÍÅ¿ØÖÆ¶È¡¢Á÷³ÌºÍ·½·¨µÄÓÐÐ§Ö´ÐÐ¡£	1ÃêÄäÔÚ35ËêÒÔÏÂ£¬¨ÂÉµÏà¹Ø×¨Òµ±¾¿ÆÒÔÉÏÑ§Àú£¬3ÄêÒÔÉÏÏà¹Ø¹¤×÷¾-Ñé£¬1ÄêÒÔÉÏ¹ÜÀí¾-Ñé£¬ 2.Á¼¯ÃµÄ×éÖ¯Ð-µ÷ÄÜÁ¦¡¢Í¹µÍ¨ÄÜÁ¦£¬Á¼ºÃµÄÄÎÄ×Ö°Í¿ÚÍ·±í¨ïÄÜÁ¦£¬¶ÀÁ¢×«Ð´±¨¸æ¡¢ÖÆ¶È£¬ÊìÁ·Ê¹ÓÃ¼ÆËã»ú¡£ 3.ÖÐ¹µ³Ô±»ú¹Ø¡¢´óÐÍÆóÊÂÒµµ¥Î»Ïà¹Ø¹¤×÷¾-ÑéÕßÓÅÏÈ¡£
6	µµ°¸¹ÜÀí¸Ú	1.´ÓÊÂµµ°¸Òµ¡Îñ¹ÜÀíÏà¹Ø¹¤×÷£» 2.´ÓÊÂµµ°¸ÐÅï¢»¯½¨Éèïà¹Ø¹¤×÷£» 3.´ÓÊÂ¡¶»úµç±ø´¬µµ°¸¡·ÆÚ¿¯¸å¼þ±à¼-¼°Ð£¶ÔµÈÏà¹Ø¹¤×÷£» 4.Áìµ¼½»°ìµÄÆäËû¹¤×÷¡£	1.ÄêÁäÔÚ45ËêÒÔÏÂ£¬µµ°¸Ñ§Ïà¹Ø×¨Òµ´óÑ§±¾¿ÆÒÔÉÏÑ§Àú£¬3ÄêÒÔÉÏÏà¹Ø¹¤×÷¾-Ñé¡£ 2.Á¼¯ÃµÄ×éÖ¯Ð-µ÷ÄÜÁ¦¡¢Í¹µÍ¨ÄÜÁ¦£¬Á¼ºÃµÄÄÎÄ×Ö°Í¿ÚÍ·±í¨ïÄÜÁ¦£¬¶ÀÁ¢×«Ð´±¨¸æ£¬ÊìÁ·Ê¹ÓÃ¼ÆËã»ú¡£ 3.ÖÐ¹µ³Ô±»ú¹Ø¡¢´óÐÍÆóÊÂÒµµ¥Î»Ïà¹Ø¹¤×÷¾-ÑéÕßÓÅÏÈ¡£